

Date: February 24, 2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Nevada Joint Union High School District

Number of schools:

5

Enrollment:

2486

Superintendent (or equivalent) Name:

Brett McFadden

Address:

11645 Ridge Rd

Phone Number:

530-273-4431

City

Grass Valley

Email:

bmcfadden@njuhsd.com

Date of proposed reopening:

October 12, 2020

County:

Nevada

Current Tier:

Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

High School District

Grade Level (check all that apply)

TK

2nd

5th

8th

X 11th

K

3rd

6th

X 9th

X 12th

1st

4th

7th

X 10th

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening, per the [Guidance on Schools](#).

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

X I, Dan Frisella, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Universal and correct use of facial coverings, Physical distancing (6ft to the greatest extent possible), Handwashing, Routine/frequent cleaning and sanitizing facilities, Ventilation and filtration to specified recommendations, Contact tracing in combination with isolation and quarantine, in collaboration with the local health department. Please see the district's COVID-19 School Site Protection Plan - <https://docs.google.com/document/d/1U2CesiCMZecYA7WvIMdq81rQS2CXRGU4NT4am5G6TXU/edit#heading=h.8g6hjh6vfjv>.

X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Students have been placed in three cohorts - Cohort A (last name alpha A-L), Cohort B (last name alpha M-Z), and Cohort C (families requesting full distance education). While facing substantial spread, case rates, and new cases/day; and in purple tier of the Blueprint for a Safer Economy, the district is implementing a Hybrid Model of instructional delivery. Cohort A attends school Mon-Tues, Cohort B attends Thurs-Fri, and all students are on Full Distance on Wednesdays.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Roughly 35% of the schools' student population, in classroom sizes of 14-16 or less, maintaining appropriate physical distancing (6ft, where practicable).

If you have departmentalized classes, how will you organize staff and students in stable groups?

Students will be broken out by alpha cohorts (A-L Mon/Tues, M-Z Th/Fri). Students will meet for 3 class periods/day. Wipes are provided for classrooms for desks to be wiped down between classes. Wednesday is a deep cleaning/sanitization day between cohorts.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

Different stable groups (cohorts) will not have contact with other cohort groups during the district's hybrid model of instruction.

- X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Routes for entry and exit to the campus will be designated for each school cohort, using as many entrances/exits as feasible.

- X **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be satisfied and enforced for staff and students.

Staff, students and visitors must wear a facial covering when indoors or outdoors on all NJUHSD campuses. The facial covering must cover your nose and mouth and secure under your chin. Facial coverings should be made of two or more layers of material. The most effective facial coverings fit snugly to the sides of your face. (District Mask Policy - <https://drive.google.com/file/d/1cKRneYpHXSnbpoiYI5tVcVccerV9M5-8/view?usp=sharing>)

- X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

Students and staff will be screened per the district Daily Symptom Checklist (https://drive.google.com/file/d/1pGZymAAZP1Mbeqm416ORWqk2T_qPxqV8/view?usp=sharing)

- X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

All students and staff must wash hands frequently - preferably every hour. If soap and water are not available, they have been advised to use greater than 60% alcohol-based hand sanitizer. Training on effective hand washing and use of sanitizer have been provided to all students and staff. At minimum, students and staff must wash their hands or use hand sanitizer when, 1. Upon arrival to the school site, 2. Before eating, 3. Upon entry to any new classroom, 4. When using the restroom, 5. After using a tissue, coughing into hands, 6. Before leaving the site, 7. Upon arriving home. Hand sanitizer has been provided to each district classroom, and additional hand sanitizer stations have been provided throughout district campuses.

- X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Two additional health staff employees have been hired for the sole purpose of contact tracing, symptom tracing, notifying staff/students/families of the need to quarantine, etc. Confirmed cases are being reported to Nevada County Public Health, and the public health department is notifying district nursing staff of confirmed student cases identified by the county. Additionally, school communities and staff are being notified of confirmed student or staff cases from within their stable cohort student groups.

- X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Physical distancing, which means keeping at least 6 feet from other people at all times, must be practiced at all times when on campus. This includes both indoor and outdoor facilities and in the campus parking lots and sports fields. Staff who work in a space together, such as an office or classroom, must ensure they maintain physical distance of at least 6 feet at all times. Staff may not create their own bubble where these measures are breached. All sites have created clear expectations and protocols to ensure that staff and student break

rooms are not used for socialization and can lead to close contact. Additional articulated steps, per district protocols include the following:

Modify or adjust seats and furniture to maintain physical distancing of 6 feet between employees, where possible.

Arrange chairs or other communal seating areas by turning, draping (covering chair with tape or fabric so seats cannot be used), spacing, or removing chairs to maintain social distancing.

Require a limited number of staff/students in the break room at a time to ensure appropriate physical distancing is maintained. Place signage outside of the break room entrance regarding the number of staff limitations.

Provide access to hand sanitizer and/or a sink with soap for hand washing.

Break rooms should be cleaned and sanitized daily.

If weather permitting, it is recommended that staff/students find a comfortable place outside physically distanced 6 feet from others as an alternative to indoors.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: feet

Minimum feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

The district is taking every measure to provide 6 ft of physical distancing in each classroom. To date, these measure have been ensured.

Staff Training and Family Education: How staff will be trained and families will be educated on the application and enforcement of the plan.

A series of Town Hall meetings have been held for both families and staff. Each school site has provided training videos surrounding school site safety protocols for families and students. Per our agreed upon COVID-19 MOU, a weekly staff meeting has been scheduled for each site where site administration has designated time to teach, review, and reinforce district health and safety policies and protocols.

Testing of Staff: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Staff have been given a schedule for monthly surveillance testing, and release time for testing. The county office of education has arranged walk-in testing for all educators to get same day testing with no appointment necessary. Staff who are tested due to symptoms or close contact exposure are placed in isolation for 10 days, pending results and the resolve of symptoms.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

Currently being advised on a monthly basis.

Testing of Students: How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

We cannot mandate surveillance or other testing of students. Students who are symptomatic or who have had close contact exposure are placed in isolation for 10 days and advised to be tested at no cost to the individual.

Planned student testing cadence. Please note if testing cadence will differ by tier:

Identification and Reporting of Cases: At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

An exposure guide is in place and has been utilized for the 2020-21 school year. It was developed in conjunction with Nevada County Public Health and is in alignment with recommendations from the CA Dept of Public Health.

Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

School communities and staff are being notified of confirmed student or staff cases from within their stable cohort student groups. This is being done so through email and "all-call" communication, and all staff and student privacy requirements are being adhered to.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: NJUHSTA, CSEA

Date: Ongoing

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

MOUs are in place for both labor associations - Nevada Joint Union High School Teachers Association (8/3/20); and California School Employees Association (9/25/20)

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Nevada. County has certified and approved the CRP on this date: March 3, 2021. If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)

Note: This checklist was amended on January 29th to delete language regarding the need to submit this checklist to a County Office of Education. The CSP does not need to be submitted to the County Office of Education as part of the public health guidance, though the County Office of Education may request the CSP as part of other processes.